



Costa Mesa Sanitary District

... an Independent Special District

AGENDA

Jim Ferryman

President

Greg Woodside

Vice President

Art Perry

Secretary

Arlene Schafer

Director

Dan Worthington

Director

Public Comments. Any member of the public may address the Board. Speakers on agenda items should identify themselves to the Clerk before the meeting so that their input can be provided at the time the item is considered. Speakers on non-agenda items will be heard under Public Comments. Pursuant to State law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers must limit their remarks to three minutes or as decided upon by the Presiding Officer. The Presiding Officer reserves the right to declare any speaker out of order.

In compliance with ADA, contact Joan Revak, (949)645-8400, 48 hours prior to meeting if assistance is needed (28 CFR 35.102.35.104 ADA Title II).

Regular Meeting – Thursday, February 10, 2005

RECOMMENDED ACTION

- I. **CALL TO ORDER –6:00 p.m. – 628 W. 19th Street, Costa Mesa**
- II. **PLEDGE OF ALLEGIANCE – Director Worthington**
- III. **INVOCATION – Director Woodside**
- IV. **ROLL CALL**
- V. **CONSENT CALENDAR** - All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion, unless members of the Board request specific items to be removed from the Consent Calendar for discussion, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Reports

Minute Approval

1. Recycling Committee – January 10, 2005
2. Regular Meeting – January 12, 2005
3. Special Meeting – January 22, 2005

Protecting our community's health by providing solid waste and sewer collection services.

cmsdca.gov

**RECOMMENDED
ACTION**

Manager's Reports

- | | | |
|----|--|------------------|
| 4. | Refunds | Approve |
| 5. | Occupancy Report and payment to Costa Mesa Disposal – January 2005 | Approve |
| 6. | Monthly Spill Report to Regional Water Quality Control Board (RWQCB) | Receive and File |

Engineer's Reports

- | | | |
|----|-----------------------|------------------|
| 7. | Project Status Report | Receive and File |
|----|-----------------------|------------------|

Treasurer's Reports

- | | | |
|-----|---|--|
| 8. | Financial Reports as of December 31, 2004 | Accept Report |
| 9. | Treasurer's Reports as of January 31, 2005 | Accept Report |
| 10. | Warrant Register in the amount of \$541,550.88 | Approve Payments |
| 11. | Directors' Compensation and Reimbursement of Expenses for the Month of January 2005 | Approve Compensation & Ratify Expenses |

-----**END OF CONSENT CALENDAR**-----

VI. WRITTEN COMMUNICATIONS

VII. PUBLIC COMMENTS

VIII. MANAGER'S REPORTS

- | | | |
|----|--|----------------|
| A. | Standardized Trash Container Program Reports | Consider |
| B. | CMSD Strategic Plan | |
| 1. | Year 2005 Strategic Planning Action Items – Special Meeting January 22, 2005 | Approve |
| a. | 9/80 Work Schedule with Headquarters Closed Every Other Friday | Approve |
| b. | Membership in Leibert Cassidy Consortium | Approve |
| 2. | New District Headquarters | |
| a. | Authorization to Expend Additional Funds for Purchase of Software for Yearly Trash and Sewer Charges | Consider |
| b. | Open House – Thursday, March 31, 2005 | Consider Date |
| c. | SDRMA Loss Prevention Survey | Receive & File |

**RECOMMENDED
ACTION**

- | | | |
|----|---|---|
| C. | Recycling Reports | |
| 1. | Waste Diversion Report – January 2005 | Receive and File |
| D. | Contract Payment to CR Transfer for recycling services and disposal | |
| 1. | Payment for December 2004 Services | Ratify |
| 2. | Payment for January 2005 Services | Ratify Subject to
Verification of Diversion
Report by Staff |
| E. | 2004/2005 Orange County Residential Trash Collection Survey | Accept Report |
| F. | Revision to Job Title – Add “Clerk of the District” to Board Secretary/
Program Manager | Approve |
| G. | Recycling Committee – Monday, February 7, 2005 – 12:00 p.m.,
CMSD Board Room, 628 W. 19 th Street, Costa Mesa
(Directors Woodside and Schafer) | |
| 1. | Strategic Planning 2005 - Public Outreach – Classroom
Recycling Projects | Update on Schedule |
| 2. | Telephone Book Recycling Program with Schools | Accept Report |
| 3. | Christmas Tree Recycling Program | Accept Report |
| 4. | Public Restrooms | Update |
| 5. | Goals for 2005-2006 | Adopt Goals |
| 6. | City of Costa Mesa 3 rd Annual Earth Day – Fairview Park
Saturday, April 16, 2005, 9:00 a.m. to 12:00 p.m. | Consider Participation |

IX. ENGINEER’S REPORTS

- | | | |
|----|---|--|
| A. | Waste Discharge Requirements (WDR) | |
| 1. | General Update | Verbal Report from
Manager and Attorney |
| 2. | Grease Control Program Development | |
| a. | Project No. 174 - Agreement with EEC | Update |
| b. | Use of OCHCA Inspectors | Update |
| c. | Consideration of Charges to Food Service Establishments | Update |

**RECOMMENDED
ACTION**

B. Cooperative Projects Grant Application to OCSD

Update

C. Coordination Meeting with MCWD

Verbal Report

X. TREASURER'S REPORTS

A. Board of Directors Expense Reimbursement Ordinance

Discussion

B. Budget Adjustment Request and Purchase of Containers

Approve

C. 2005/2006 Budget Calendar

Accept Report

D. Investment Oversight Committee Meeting – February 10, 2005, 5:15 p.m.
(Directors Ferryman and Schafer)

Accept Report

XI. ATTORNEY'S REPORTS

A. City/District Operating Agreement

Update

B. Ordinance No. 48 Delegating Design Approval Authority to the
District Engineer

Adopt Ordinance

C. Ordinance No. 49 Revising District Trash Container Ordinance

Adopt Ordinance

D. Ordinance No. 50 Establishing a Designated Person for the Purposes
of Administering Claims

Adopt Ordinance

E. Ordinance No. 51 Imposing a Permit Requirement for Food Service
Establishments Pertaining to Grease Control

Adopt Ordinance
& Approve Permit

XII. LOCAL MEETINGS

A. Orange County Sanitation District (OCSD)

1. Regular Meeting – January 26, 2005 (Director Ferryman)

Accept Report

B. Santa Ana River Flood Protection Agency

1. Executive Committee Meeting – January 22, 2005 (Director Perry)

Accept Report

C. Independent Special Districts of Orange County (ISDOC)

Accept Report

D. Local Agency Formation Commission (LAFCO)

Accept Report

E. California Special Districts Association (CSDA)

Accept Report

1. CSDA Workshop, *Staying in Compliance*, February 4, 2005
Palm Springs (Directors Perry and Worthington)

Accept Report

2. CSDA Government Affairs Day – Sacramento – May 16-17, 2005

Consider Attendance

**RECOMMENDED
ACTION**

- F. Meetings of: Costa Mesa City Council
OCCOG
WACO
Chamber of Commerce

Report on Matters
Pertaining to CMSD

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. ORAL COMMUNICATIONS AND DIRECTOR COMMENTS

XVI. ADJOURNMENT